

## Thank you for choosing to apply for residency at Granite Center, LLC. Below you find our application process with instructions.

Please answer all questions as thoroughly as possible. Incomplete applications will not be considered.

## **APPLICATION PROCESS**

- 1. Complete the attached Application. Please print clearly in blue or black ink
- 2. On the attached floor plan, please indicate which unit you are applying for
- 3. Please include an application fee of \$50.00 made payable to: Granite Center, LLC
- 4. After completing the pre-application, please review again to ensure all pages are filled out properly, paying close attention to sign and date lines.
- 5. Once a completed application has been received, Foxfire Property Management, Inc. will obtain your credit report, contact your current and previous landlords for references, and obtain your official criminal history records. Information to be obtained by Landlord Connection, Inc.
- 6. All household members over the age of 18 will are required to complete a criminal record check. Enclosed is the form for New Hampshire.

<u>Foxfire Property Management, Inc.</u> does not discriminate based on disability status in the admission or access to, or treatment or employment in, its federally assisted programs and activities.

Please call our office at 603-228-2151 ext. 311 to speak with Jenna if you have any questions, or email <u>jardine@foxfirenh.com</u>.