

EMPLOYMENT APPLICATION

We are an equal opportunity employer

Please print clearly and answer all questions. Resumes are not a substitute for a completed application.

Applicant Name: _____			Date: _____
Last	First	Middle	
Present Address: _____			City, State, Zip _____
Telephone Number: (____) _____		Alternate or Cellular Number: (____) _____	
Email address: _____			
If under the age of 18, can you produce the necessary work certificate at the time of employment?			
<input type="checkbox"/> Yes <input type="checkbox"/> No			
Are you legally authorized to work in the U.S.?			
<input type="checkbox"/> Yes <input type="checkbox"/> No			

Have you ever been convicted of a crime?*		<input type="checkbox"/> Yes <input type="checkbox"/> No	If sealed or annulled, answer "No"
If yes, please provide full details, including date(s): _____			

<small>*A "yes" answer will not automatically disqualify you from employment. We will consider the nature, the seriousness of the crime, the date of the offense and the job for which you are applying. This is for job-related purposes only and only to the extent permitted by applicable law.</small>			

POSITION DESIRED

Position applying for: _____	
If hired, date you can start: _____	How did you learn of this opening? _____
Desired hourly rate: _____	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-Time (Specify Hours): _____
Are you willing to work overtime? <input type="checkbox"/> Yes <input type="checkbox"/> No Weekends? <input type="checkbox"/> Yes <input type="checkbox"/> No Holidays? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Why do you want to work for The Duprey Service Company? _____	
Have you previously worked for this company at the Courtyard Marriott, Grappone Conference Center, Comfort Inn, Fairfield Inn & Suites, Residence Inn, Tru by Hilton, Foxfire Property Management or Facilitatech? <input type="checkbox"/> Yes <input type="checkbox"/> No If so, from _____ to _____ Reason for leaving? _____	

EDUCATION

Type of School	School Name and Location	Course of Study	Degree received	# of Years
High School				
College/University				
Licensing/Certification				
Other				

WORK EXPERIENCE

Please list all previous employment, beginning with the most recent. If you need more room, you may attach another sheet of paper. Please account for all periods of time including any period of unemployment.

Employer Name:	Position/Title:
Telephone Number: ()	Supervisor's Name & Title:
Dates Employed: From: ____/____/____ To: ____/____/____	Wages: Start \$ _____ Finish \$ _____
Reason for leaving:	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No

Employer Name:	Position/Title:
Telephone Number: ()	Supervisor's Name & Title:
Dates Employed: From: ____/____/____ To: ____/____/____	Wages: Start \$ _____ Finish \$ _____
Reason for leaving:	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No

Have you ever been terminated or asked to resign from a job? ____ Yes ____ No If yes, please explain.

REFERENCES:

Please list the names of work-related references we may contact. Applicants with no prior work experience may list school or volunteer related references.

Name	Position	Company	Work Relationship (i.e., supervisor, co-worker)	Telephone Number

AUTHORIZATION AND ACKNOWLEDGEMENTS

I certify that all information on this application, my resume, or any supporting documents I may present during any interview is and will be complete and accurate to the best of my knowledge. I understand that falsification, misrepresentation, or omission of any information may result in disqualification from consideration for employment or, if employed, disciplinary action, up to and including immediate dismissal regardless of the time elapsed before discovery.

I authorize investigation of all statements contained in this application. I also grant permission to contact all references listed above and authorize them to release all information concerning my previous employment and any other pertinent information these references might have, personal or otherwise. I release The Duprey Service Company, LLC., its subsidiaries and current or former employers from all liability resulting from any information provided in connection with this application. Further I understand that I am not entitled to the information given in connection with my application for employment.

I understand and agree that the company may obtain a report concerning my prior employment, military record, education, character, general reputation, personal characteristics, criminal background, or mode of living. By signing below, I authorize the company to obtain such report.

I understand and agree that I may be asked to submit to pre-employment tests (including a drug test, pre-employment physical/lift test and background check) upon a conditional offer of employment. I understand and agree that if driving is a requirement of the position for which I am applying, my employment and/or continued employment is contingent on possessing a valid driver's license.

I understand and agree that, if hired, my employment is at-will meaning for no definite period and may be terminated at any time and without prior notice. I understand that nothing in this application constitutes an employment contract. Further, I understand and agree that, if hired, any offer is contingent upon completing the Form I-9 and providing documentation of proof of employment eligibility.

If employed, I agree to conform to the rules and regulations of this organization.

Applicant signature: _____ Date: _____

*This application **MUST** be signed in order to be considered for employment.
Applications will be kept on file for one year.*